

**LEADER PORTFOLIO  
REVENUE BUDGET 2008/09**

**CORPORATE POLICY & IMPROVEMENT**

2006/07 Actual	2007/08 Original Estimate	2007/08 Revised Estimate	Cost Centre	2008/09 Original Estimate	2009/10 Projection	2010/11 Projection
£	£	£		£	£	£
			<b>Central Services:</b>			
			<b>Corporate &amp; Democratic Core:</b>			
			<b>Corporate Management</b>			
197,530	208,990	212,250	Office of the Chief Executive	214,140	218,580	223,120
371,152	486,380	643,790	Policy & Improvement	547,450	559,640	572,160
			<b>Central Services to the public</b>			
127,831	245,240	224,750	Civil Contingencies	155,470	158,310	161,220
212,009	-71,190	-241,680	Appropriation to/from (-) Reserves	-33,270	0	0
<b>908,521</b>	<b>869,420</b>	<b>839,110</b>	<b>GF Net Expenditure</b>	<b>883,790</b>	<b>936,530</b>	<b>956,500</b>
			<b>Subjective Analysis</b>			
508,073	543,940	624,550	Employees	673,810	690,430	707,430 (1)
0	0	0	Premises	0	0	0
155,400	203,170	377,450	Supplies & Services	129,380	129,380	129,370
8,542	9,260	9,260	Transport	9,260	9,260	9,260
157,350	0	0	Transfer Payments	0	0	0
212,009	-71,190	-241,680	Appropriation to/from (-) Reserves	-33,270	0	0
<b>1,041,374</b>	<b>685,180</b>	<b>769,580</b>	<b>Total Controllable Expenditure</b>	<b>779,180</b>	<b>829,070</b>	<b>846,060</b>
1,649	8,170	1,590	Employees	1,410	1,440	1,470
4,960	7,670	5,100	Premises	5,140	5,270	5,400
23,321	30,720	30,040	Supplies & Services	33,460	34,300	35,170
164,970	200,590	118,310	Support Services	125,930	129,140	132,480
2,678	2,680	3,260	Capital Charges	3,260	3,260	3,260
<b>197,577</b>	<b>249,830</b>	<b>158,300</b>	<b>Total Additional Expenditure</b>	<b>169,200</b>	<b>173,410</b>	<b>177,780</b>
<b>1,238,951</b>	<b>935,010</b>	<b>927,880</b>	<b>Total Expenditure</b>	<b>948,380</b>	<b>1,002,480</b>	<b>1,023,840</b>
			<b>Less Income</b>			
0	0	23,000	Government Grants	0	0	0
0	0	0	Sales Fees & Charges	0	0	0
282,330	10,000	10,000	Other Income	10,000	10,000	10,000
48,100	55,590	55,770	Internal Recharges	54,590	55,950	57,340
<b>908,521</b>	<b>869,420</b>	<b>839,110</b>	<b>Net Expenditure</b>	<b>883,790</b>	<b>936,530</b>	<b>956,500</b>

**(1) Full Time Equivalents**

The employees cost relates to the following number of full time equivalent employees:

OE 2007/8 9.67 RE 2007/8 13.59 OE 2008/9 13.32

LEADER PORTFOLIO  
REVENUE BUDGET 2008/09

CORPORATE POLICY & IMPROVEMENT

Major Variances between 2007/08 Revised and Original Estimates

Revised Estimate 2007/08	£	
Original Estimate 2007/08	839,110	
	<u>869,420</u>	
Increase/Decrease(-) in Net Expenditure	<u>-30,310</u>	
<b>Explained by:-</b>	<b>£'000</b>	<b>£'000</b>
<b><u>Controllable Expenditure</u></b>		
Employee Costs:-		
Vacancy Executive Director 1/7/07 - 1/1/08 (net of honoraria cover)	-43	
Posts moved from Business Support (1 f/t & 2p/t posts)	46	
Bus Process Improve officer 2yr contract from 8/5/07 (AtS Res see ITD )	31	
1 Bus Project Process officer 1/5/07 - 31/3/09 (LPSA Reserve)	30	
Recruitment advertising	9	
Other incl vac prov, incr super payment, scp increases	<u>8</u>	
		81
Supplies & Services :-		
2 Emergency equipment purchase (RF to do report to CMT bal of £23k)	16	
3 Customer Care expenditure (Reserves)	35	
2 June flooding payments (exp from £23k grant )	7	
4 BVPI Customer Satisfaction Survey (Reserves)	8	
5 COVALENT Training (Reserves)	4	
6 Corporate Improvement Fund (Reserves)	76	
7 Youth Participation Plan (Reserves)	15	
8 Member Training Community Engagement (Reserves)	3	
9 Safer Community - Civil Contingency (Reserves)	1	
Local Government Review	<u>9</u>	
		174
Appropriations to / from Reserves :-		
4 BVPI Customer Satisfaction Survey	-8	
5 COVALENT Officer training	-4	
9 Safer Community - multi agency	-1	
7 Youth Participation Plan - Implementation	-15	
8 Community Engagement Member training	-3	
6 Corporate Improvement Fund	-76	
1 Bus Project Process officer (LPSA Improvement grant)	-30	
3 Customer Care training / A-Z costs	<u>-35</u>	
	-172	
		-172
<b>C/FWD</b>		<u><b>83</b></u>

Note: numbered items linked

LEADER PORTFOLIO  
REVENUE BUDGET 2008/09

CORPORATE POLICY & IMPROVEMENT

Major Variances between 2007/08 Revised and Original Estimates

	£'000	£'000
B/FWD		83
<b><u>External Income</u></b>		
2 June flooding grant		-23
<b><u>Additional Expenditure</u></b>		
Employees :-		
Other direct salaries alloc (Civil Cont) no longer required		-7
Premises :-		
Incorrect BMA estimate		-3
Support Services :-		
Computer SLA		
Reduced DR Bus support - staff transfer & overheads (see controllable)	-60	
Access to Services	-5	
CSU	-20	
Other	3	
	<hr/>	-82
Other small variations		2
		<hr/>
		-30

Note: numbered items linked

**LEADER PORTFOLIO  
REVENUE BUDGET 2008/09**

**CORPORATE POLICY & IMPROVEMENT**

**Major Variances between 2007/08 and 2008/09 Original Estimates**

	£	
Original Estimate 2008/09	883,790	
Original Estimate 2007/08	869,420	
<b>Increase/Decrease(-) in Net Expenditure</b>	<u>14,370</u>	
<b>Explained by:-</b>	<b>£'000</b>	<b>£'000</b>
<b><u>Controllable Expenditure</u></b>		
Employee Costs:-		
Pay award 2.5%	13	
Posts moved from Business Support (1 f/t & 2p/t posts)	48	
Clerical assist post transferred to Business Support	-4	
Bus Process Improve officer 2yr contract from 8/5/07 (AtS Res see ITD )	35	
1 Bus Project Process officer 1/5/07 - 31/3/09 (LPSA Reserve)	33	
Other incl vac prov, incr super payment, scp increases	<u>5</u>	
		130
Supplies & Services :-		
2 Emergency generator & telephone capacity (purchased 07/8 fr Reserv)	-71	
Chief Executive subscriptions	-4	cash saving
Other small variances	<u>1</u>	
		-74
Appropriations to / from Reserves :-		
1 Bus Project Process officer (LPSA Improvement grant)	-33	
2 less 07/8 approp for emergency generator & telephone capacity	71	<u>38</u>
		94
<b><u>Additional Expenditure</u></b>		
Employees :-		
Other direct salaries alloc (Civil Cont) no longer required		-7
Premises :-		
Incorrect BMA estimate		-3
Support Services :-		
Computer SLA	3	
Reduced DR Bus support - staff transfer & overheads (see controllable)	-55	
Access to Services	-6	
CSU	-17	
Other	<u>3</u>	
		-72
		-82
<b><u>Internal Income</u></b>		
Reduced int rech salaries Chief Executive		1
Other small variations		<u>1</u>
		<u>14</u>

**Note: numbered items linked**

## LEADER PORTFOLIO

CORPORATE POLICY & IMPROVEMENT  
RECHARGEABLE ACCOUNTS

Business Unit: DCPI

2007/08 Original Estimated	2007/08 Revised Estimated	Cost Centre	2008/09 Original Estimate		
			Gross Expenditure	Gross Income	Net Expenditure
£	£		£	£	£
		<b>Support Services</b>			
53,180	55,610	Communications & Media	56,330	0	56,330
69,710	104,800	Corporate Governance	92,780	0	92,780
83,290	91,360	Overview & Scrutiny	82,400	0	82,400
-206,180	-251,770	<b>Recharges to Services</b>		231,510	-231,510
0	0	<b>Net Expenditure</b>	231,510	231,510	0
		<b>Subjective Analysis</b>			
147,070	158,720	Employees	151,030	(1)	
14,580	44,910	Supplies & Services	31,670		
280	280	Transport	280		
161,930	203,910	<b>Total Controllable Expenditure</b>	182,980		
440	440	Employees	390		
5,450	9,220	Supplies & Services	9,990		
41,060	37,360	Support Services	37,310		
580	840	Capital Charges	840		
47,530	47,860	<b>Total Additional Expenditure</b>	48,530		
209,460	251,770	<b>Total Expenditure</b>	231,510		
3,280	0	<b>Less Income</b>			
		Other Income		0	
206,180	251,770	Internal Recharges	231,510		
0	0	<b>Net Expenditure</b>			0

**(1) Full Time Equivalents**

The employees cost relates to the following number of full time equivalent employees:

OE 2007/8 4.61 RE 2007/8 4.61 OE 2008/9 4.61

LEADER PORTFOLIO  
REVENUE BUDGET 2008/09

CORPORATE POLICY & IMPROVEMENT RECHARGEABLE ACCOUNT

Major Variances between 2007/08 Revised and Original Estimates

	£	
Revised Estimate 2007/08	251,770	
Original Estimate 2007/08	<u>206,180</u>	
Increase/Decrease(-) in Net Expenditure	<u>45,590</u>	
<b>Explained by:-</b>	<b>£'000</b>	<b>£'000</b>
<b><u>Controllable Expenditure</u></b>		
Employee Costs:-		
1 Procurement Assist post extended 1/7/07-30/6/08 funded from Reserves (thro MFI) & mobile phone savings	14	
Other incl vacancy provision	<u>-2</u>	12
Supplies & Services:-		
Corp gov payment to NP Group (RE part funded fr Res/cost to Council)	13	
Corp gov UK licence (RE part funded fr Res/cost to Council)	7	
Overview & Scrutiny Research (Reserves)	5	
Overview & Scrutiny Member training (Reserves)	<u>5</u>	30
		<u>42</u>
<b><u>External Income</u></b>		
1 07/8 Incorrect estimate (Procurement post funded from Res & savings)		3
<b><u>Additional Expenditure</u></b>		
Support Services:-		
Computer SLA	4	
CSU	-1	
Other	<u>-2</u>	1
		<u>46</u>

Note: numbered items linked

LEADER PORTFOLIO  
REVENUE BUDGET 2008/09

CORPORATE POLICY & IMPROVEMENT RECHARGEABLE ACCOUNT

Major Variances between 2007/08 and 2008/09 Original Estimates

	£	
Original Estimate 2008/09	231,510	
Original Estimate 2007/08	<u>206,180</u>	
Increase/Decrease(-) in Net Expenditure	<u>25,330</u>	
<b>Explained by:-</b>	<b>£'000</b>	<b>£'000</b>
<b><u>Controllable Expenditure</u></b>		
Employee Costs:-		
Pay award 2.5%	3	
1 Procurement Assist post extended 1/7/07-30/6/08 funded from Reserves (thro MFI) & mobile phone savings	5	
Other incl vacancy provision	<u>-4</u>	4
Supplies & Services:-		
Corp gov payment to NP Group (cost to Council)	13	
Corp gov UK licence (cost to Council)	<u>4</u>	17
		<u>21</u>
<b><u>External Income</u></b>		
1 07/8 Incorrect estimate (Procurement post funded from Res & savings)		3
<b><u>Additional Expenditure</u></b>		
Support Services:-		
Computer SLA	5	
Other	<u>-4</u>	1
		<u>25</u>

**Note: numbered items linked**

**RESERVE NAME:** Local Public Service Agreement **LEDGER CODE:** E43 9R39

**RESERVE TYPE:** Earmarked

(eg Business Unit/DSO/Earmarked/AMRA)

**BALANCE 1/4/07:** 114,687.50

**PURPOSE OF RESERVE:**

Reward grant for Cost Effectiveness

**HOW/WHEN RESERVE CAN BE USED:**

Expenditure will be charged against general fund revenue initially and funded by drawdown from the reserve at the year end.

**PROCEDURE FOR RESERVE'S MANAGEMENT & CONTROL:**

Accountancy ensures that agreed contributions are transferred to/from the reserve each year.

**REVIEW PROCEDURE/TIMING:**

Annually by relevant departmental officer at Final Accounts

Annually by Accountancy Manager at Final Accounts

Annually at Estimates time by Head of Financial Management (Revenue Reserves)  
or Accountancy Manager ( AMRA )

Other information:( if any)

	£	
<b>BALANCE 19/12/07</b>	114,687.50	
Approp to/from Reserves 2007/8	-29,800.00	1
<b>ESTIMATED BALANCE 31/3/08</b>	84,887.50	
Approp to/from Reserves 2008/9	-55,270.00	2
<b>ESTIMATED BALANCE 31/3/09</b>	29,617.50	
1. made up of - Bus Project Officer 1/5/07-31/3/09	-29,800.00	
2. made up of - Bus Project Officer 1/5/07-31/3/09 Ext of HR/Payroll post 31/3/09	-33,270.00 -22,000.00	

**RESERVE NAME:** Enviroment Initiatives Fund **LEDGER CODE:** E49 9R39

**RESERVE TYPE:** Earmarked

(eg Business Unit/DSO/Earmarked/AMRA)

**BALANCE 1/4/07:** 515,634.00

**PURPOSE OF RESERVE:**

Strategic Action 13.1

To help deliver improvements on the environment and sustainability to meet the Council's top corporate priority "Caring for the Environment"

**HOW/WHEN RESERVE CAN BE USED:**

Expenditure on Environmental Initiatives is charged against general fund revenue initially and funded by drawdown from the reserve at the year end.

**PROCEDURE FOR RESERVE'S MANAGEMENT & CONTROL:**

Accountancy ensures that agreed contributions are transferred to/from the reserve each year.

**REVIEW PROCEDURE/TIMING:**

Annually by relevant departmental officer at Final Accounts

Annually by Accountancy Manager at Final Accounts

Annually at Estimates time by Head of Financial Management (Revenue Reserves)  
or Accountancy Manager ( AMRA )

Other information:( if any)

Monthly monitoring report to Cabinet on schemes

	£
<b>BALANCE 19/12/07</b>	515,634.00
Approp to/from Reserves 2007/8	
Waste recycling funding	-260,000.00
Light bulbs for recycling	-26,000.00
Investors in swimming pools	-12,000.00
Energy Action Plan	-25,000.00
Water conservation schemes	-33,000.00
Cavity wall loft insulation rural housing	-64,500.00
<b>ESTIMATED BALANCE 31/3/08</b>	<b>95,134.00</b>

**RESERVE NAME:** Local Strategic Partnership **LEDGER CODE:** E50 9R39

**RESERVE TYPE:** Earmarked

(eg Business Unit/DSO/Earmarked/AMRA)

**BALANCE 1/4/07:** 34,224.17

**PURPOSE OF RESERVE:**

Part of the Reserve is to fund the Local Investment Plan (LIP) of the Harrogate District Statagic Partnership (HDSP). The funding is allocated to HDSP as part of the allocation of NYCC Second Homes Fund. The remainder of the reserve is to provide administrative/operational support to HDSP. This ensures the meetings / seminars / conferences progress, and that the relevant support is given.

**HOW/WHEN RESERVE CAN BE USED:**

The reserve relating to the LIP can be utilised on the approval of the HDSP Executive decision and endorsed by NYCC Harrogate Area Committee.  
HBC is the accountable body ( on behalf of HDSP ) for these funds which are provided by NYCC.  
For Admin support the EDLCPD & Conference Partnership Officer agree the use of funds and provide statements when requested. Work programme is reported to HDSP Executive annually for approval.

**PROCEDURE FOR RESERVE'S MANAGEMENT & CONTROL:**

Accountancy ensures that agreed contributions are transferred to/from the reserve each year.

**REVIEW PROCEDURE/TIMING:**

Annually by relevant departmental officer at Final Accounts

Annually by Accountancy Manager at Final Accounts

Annually at Estimates time by Head of Financial Management (Revenue Reserves)  
or Accountancy Manager ( AMRA )

Other information:( if any)

HDSP (via DR) have to provide a detailed statement to NYCC on an annual basis

**BALANCE 19/12/07** £ 34,224.17

Approp to/from Reserves 2007/8 0.00

**ESTIMATED BALANCE 31/3/08** 34,224.17

**RESERVE NAME:** Customer Care **LEDGER CODE:** E74 9R39

**RESERVE TYPE:** Earmarked

(eg Business Unit/DSO/Earmarked/AMRA)

**BALANCE 1/4/07:** 70,642.01

**PURPOSE OF RESERVE:**

To provide a fund to meet the cost of Customer Care / Disability Discrimination Act (DDA ) initiatives where these are unable to be met from the annual budget provision; to deal with slippage on agreed Customer Care & DDA initiatives.

**HOW/WHEN RESERVE CAN BE USED:**

Expenditure on Customer Care initiatives in excess of the annual budget is drawn down at year end from the reserve.

**PROCEDURE FOR RESERVE'S MANAGEMENT & CONTROL:**

Accountancy ensures that the contributions are transferred to/from the reserve each year.

**REVIEW PROCEDURE/TIMING:**

Annually by relevant departmental officer at Final Accounts

Annually by Accountancy Manager at Final Accounts

Annually at Estimates time by Head of Financial Management (Revenue Reserves)  
or Accountancy Manager ( AMRA )

Other information:( if any)

<b>BALANCE 19/12/07</b>	£	70,642.01	
Approp to/from Reserves 2007/8		-34,710.00	C.Care training/A-Z costs
<b>ESTIMATED BALANCE 31/3/08</b>		<b>35,932.01</b>	

**RESERVE NAME:** CPA / Best Value **LEDGER CODE:** E90 9R39

**RESERVE TYPE:** Earmarked

(eg Business Unit/DSO/Earmarked/AMRA)

**BALANCE 1/4/07:** 18,783.47

**PURPOSE OF RESERVE:**

To provide a corporate reserve to fund agreed expenditure relating to Best Value and the Comprehensive Performance Assessment (CPA)

**HOW/WHEN RESERVE CAN BE USED:**

Expenditure on Best Value/CPA is charged against GF Revenue initially and funded by drawn down from the reserve at year-end.

**PROCEDURE FOR RESERVE'S MANAGEMENT & CONTROL:**

Use of the reserve is managed by the Strategic Policy Officer.  
Accountancy ensures that the contributions are transferred to/from the reserve each year.  
Annual top-up of this Reserve from underspends on Best Value Performance Plan production costs.

**REVIEW PROCEDURE/TIMING:**

Annually by relevant departmental officer at Final Accounts

Annually by Accountancy Manager at Final Accounts

Annually at Estimates time by Head of Financial Management (Revenue Reserves)  
or Accountancy Manager ( AMRA )

Other information:( if any)

<b>BALANCE 19/12/07</b>	£ 18,783.47
Approp to/from Reserves 2007/8	-11,000.00 1
<b>ESTIMATED BALANCE 31/3/08</b>	<b>7,783.47</b>

1. made up of -	
BVPI Cust Satisfaction Survey	-7,500.00
COVALENT Officer training	-3,500.00

## RESOURCE REALLOCATION PROPOSAL – PRO FORMA

<b>Department:</b> Corporate Policy & Improvement		<b>Ref:</b>	
<b>Business Unit:</b> Corporate Improvement			
<b>Brief description of Proposal:</b> To "top up" the existing Corporate Improvement Fund to resource the Council's Corporate Improvement Agenda in 2008/2009.			
<b>Type of Expenditure:</b> (see Notes)			
		Please Tick	
One-Off		<input checked="" type="checkbox"/>	
One-Off with Annual Revenue Cost		<input type="checkbox"/>	
Two or more years		<input type="checkbox"/>	
Ongoing		<input type="checkbox"/>	
<b>Cost:</b> (see notes)			
	Gross Cost £	Related Savings £	Net Cost £
Year 1 2008/2009	10,000		10,000
Year 2			
Year 3			
Year 4			
Year 5			
Maximum Full Year Cost			
<b>Reason for Request:</b> Please identify reason for proposal (as per categories identified in Chief Executive's report to Cabinet – Spending Priorities: Review, as amended by memorandum Corporate Allocation of Resources: Budget Growth dated 24 September 2003)			
		Please Tick	
Within agreed Medium Term Financial Strategy		<input checked="" type="checkbox"/>	Para 12.7
Legally unavoidable		<input type="checkbox"/>	
Self-financing		<input type="checkbox"/>	
Supported by equivalent savings		<input type="checkbox"/>	
<b>Detail:</b> Please provide a detailed description of the proposal			
<p>A corporate fund to resource the Council's Corporate Improvement Agenda, as set out in the Strategic Plan and Corporate Improvement Plan, to enable the Council to continue to address and implement improvements in Council services and in the organisation each year. The Corporate Improvement Fund (CIF) was established in 2006. It is estimated that the balance on the CIF at 31<sup>st</sup> March 2008 will be £10,000. This proposal is to "top up" the CIF by £10,000 from corporate underspends in 2007/2008 to enable the Council to meet the one-off corporate improvement funding needs in 2008/2009 from a Fund of £20,000.</p>			

**Links:** Please provide details of how the proposal links to the following

**Corporate Objectives (Strategic Plan):** A commitment to invest in improving the organisation by being a good employer and building the Council's organisational capacity to deliver services and increase service performance [Strategic Plan 2005-2008: July 2007 version].

**Corporate Improvement Plan:** The Corporate Improvement Plan sets out the improvement actions to deliver the Council's organisational goal and improvement targets on the corporate priorities [Corporate Improvement Plan 2005-2008: July 2007 version].

**Service Strategy:** Funding required for the successful implementation of the Strategic Plan, Corporate Improvement Plan and the agreed corporate improvement agenda.

**Compensating Savings/Service Cuts:** Please provide details of how the proposal will be funded

The "top up" of the Corporate Improvement Fund would be from corporate underspends in 2007/2008. Part of the 2007/2008 corporate improvement agenda is to deliver savings in the medium-term through the enhanced corporate Procurement Strategy and Annual Efficiency Programme. These initiatives require some "pump-priming" from the Corporate Improvement Fund in order to achieve later savings on the way the Council procures goods and services. Other corporate improvement actions involve new or upgraded computer systems, eg, the updated corporate performance management system, Covalent, leading to greater efficiency both corporately and in departments on the capture, monitoring and reporting of performance data.

**Service Impact:** On the basis no growth will be approved, please provide a detailed analysis of the impact on the Service which would result from the failure to approve the proposal

1. Credibility with the Council's stakeholders and external assessors (Audit Commission). If the Council does not invest in corporate improvement beyond 2007/2008, this will be picked up by our stakeholders and external assessors alike.
2. Achieving continuous improvement is a statutory requirement on all councils under CPA and Best Value.
3. The Council's preparations for the CPA corporate re-assessment in 2008/2009 will not be adequately supported with one-off funding if the CIF is not "topped up".

**Alternatives:** Please identify alternatives which have been considered and reasons why these have been rejected.

1. Fund the corporate improvements in 2008/2009 from other Council budgets. This is rejected because it could lead to reductions in Council services.
2. Do not "top up" the Corporate Improvement Fund. This is rejected because this could mean that the Council is not re-categorised from "fair" to "good" in the 2008/2009 CPA Corporate Assessment through insufficient one-off funding support in 2008/2009 to sustain the necessary corporate improvements.

**Approved by CMT:**  
Minute No:

Date:

YES/NO

## RESOURCE REALLOCATION PROPOSAL – PRO FORMA

<b>Department:</b> Corporate Policy & Improvement		<b>Ref:</b>	
<b>Business Unit:</b> Corporate Improvement			
<b>Brief description of Proposal:</b> To "top up" the existing Environment Initiatives Fund to help deliver improvements on the environment and sustainability to meet the Council's top corporate priority "Caring for the Environment" in 2008/2009.			
<b>Type of Expenditure:</b>		(see Notes)	
		Please Tick	
One-Off		<input checked="" type="checkbox"/>	
One-Off with Annual Revenue Cost		<input type="checkbox"/>	
Two or more years		<input type="checkbox"/>	
Ongoing		<input type="checkbox"/>	
<b>Cost:</b> (see notes)			
	Gross Cost £	Related Savings £	Net Cost £
Year 1 2008/2009	60,000		60,000
Year 2			
Year 3			
Year 4			
Year 5			
Maximum Full Year Cost			
<b>Reason for Request:</b> Please identify reason for proposal (as per categories identified in Chief Executive's report to Cabinet – Spending Priorities: Review, as amended by memorandum Corporate Allocation of Resources: Budget Growth dated 24 September 2003)			
		Please Tick	
Within agreed Medium Term Financial Strategy		<input checked="" type="checkbox"/>	Para 12.6
Legally unavoidable		<input type="checkbox"/>	
Self-financing		<input type="checkbox"/>	
Supported by equivalent savings		<input type="checkbox"/>	
<b>Detail:</b> Please provide a detailed description of the proposal			
<p>A corporate fund set up by the Council's Executive to help deliver the Council's corporate priorities with a clear emphasis on the environment and sustainability - both of which are key parts of the Council's top corporate priority "Caring for the Environment". The Environment Initiatives Fund (EIF) was established in 2006/2007 from corporate underspends in 2005/2006. The estimated balance on the EIF at 31<sup>st</sup> March 2008 is £95,000. This proposal is to "top up" the EIF by £60,000 from corporate underspends in 2007/2008 to enable the Council to fund one-off environment and sustainability improvement projects in 2008/2009 from a Fund of £155,000.</p>			

**Links:** Please provide details of how the proposal links to the following

**Corporate Objectives (Strategic Plan):** All of the Council's corporate priorities with an emphasis on the environment and sustainability - both of which are key parts of the Council's top corporate priority "Caring for the Environment".

**Corporate Improvement Plan:** Helps meet the Council's ambition on improving as an organisation and achieving its organisational goal of being a "good" performing Council by 2007 and "excellent" by 2010.

**Service Strategy:** The EIF is part of the Council's corporate improvement agenda.

**Compensating Savings/Service Cuts:** Please provide details of how the proposal will be funded

The "top up" of the Environment Initiatives Fund would be from corporate underspends in 2007/2008. Part of the EIF programme in 2007/2008 involved projects which will deliver savings in the medium-term through the more efficient use of energy, through water conservation, etc.

**Service Impact:** On the basis no growth will be approved, please provide a detailed analysis of the impact on the Service which would result from the failure to approve the proposal

4. Credibility with the Council's stakeholders and external assessors (Audit Commission). If the Council does not invest in delivering its top corporate priority beyond 2007/2008, this will be picked up by our stakeholders and external assessors alike.
5. Achieving continuous improvement is a statutory requirement on all councils under CPA and Best Value.

**Alternatives:** Please identify alternatives which have been considered and reasons why these have been rejected.

3. Fund the improvements on the environment and sustainability in 2008/2009 from other Council budgets. This is rejected because it could lead to reductions in Council services.
4. Do not "top up" the Environment Initiatives Fund. This would impact adversely on the Council's ability to meet its commitment on the environment and sustainability in line with its top corporate priority of "Caring for the Environment" because of the level of funding available for the 2008/2009 programme of EIF projects.

**Approved by CMT:**

Minute No:

Date:

YES/NO

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